

Information clause for trainees

To comply with the requirements of Article 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation, “GDPR”), which entered into force on 25 May 2018, the Central Institute for Labour Protection - National Research Institute hereby informs about the rules for processing of your personal data and about your rights in this respect:

1. Your personal data is controlled by the Central Institute for Labour Protection - National Research Institute, address of the registered office: 00-701 Warsaw, ul. Czerniakowska 16, e-mail: kancelaria@ciop.pl.
2. You may contact the Data Protection Officer via the following e-mail address: iod@ciop.pl or in writing at the address provided in item 1.
3. Your personal data will be processed for the purposes of the recruitment and organization of residence of foreign trainees in the performance of the task: ‘Organizing science internships at the Institute for the purposes of promoting cooperation opportunities’ carried out within the framework of the project ‘Building CIOP-PIB recognition on the international market as a research institution in the field of Environmental Engineering”, funded under the Foreign Promotion Programme of the Polish National Agency for Academic Exchange.
4. Your personal data is processed on the basis of your freely given consent and the legal basis for the processing is Article 6(1)(a) of the GDPR.
5. Failure to provide data will render implementation of the objective indicated in item 3 impossible.
6. Except in the cases provided for by law, data will not be made available to third parties excluding the firm (and its subcontractors), providing external travel arrangement services (purchase of flight tickets, insurance covering the period of stay in Poland, accommodation, etc.).
7. Data will not be transferred to a third country and Article 13(1)(f) does not apply.
8. Data will be stored for the duration of the project and during the shelf life (5 years), i.e. until 2025.
9. You have the right to request access to your data and the right to rectification, erasure, restriction of processing of data, the right to object, the right to data portability and the right to withdraw consent at any time.
10. You have the right to lodge a complaint with a supervisory authority: the President of the Personal Data Protection Office.
11. Your data will not be processed by automated means and will not be subject to profiling.